

# Appendix G: Teacher/Pre-Service Teacher Information Sheet for Interview



## Teacher/Pre-service Teacher Information Sheet for Interview

### New Zealand Council for Educational Research (NZCER) study on Key Competencies

The New Zealand Council for Educational Research (NZCER) is undertaking a study regarding teaching and learning in some of the Normal Schools. This study is funded by the Normal Schools Association from a Ministry of Education grant.

This school has volunteered to be part of this research project, and is one of the six schools in the study. The purpose of the NZCER research is to examine how staff are interpreting and actioning the new Key Competencies framework in the light of the other initiatives underway at each school. Key Competencies are the attributes all people need to live and learn and be an active member of society. The five Key Competencies in the New Zealand Curriculum are:

- Relating to others;
- Managing self;
- Participating and contributing;
- Thinking; and
- Using languages, symbols, and texts.

#### What we are asking of you

The research involves collecting information that will be used to develop a case study of the experiences of staff and students at this school. As part of this study, we would like to interview you for about 1 hour when we visit this school in Term 2. This interview will be about how you are integrating the new Key Competencies framework into your classroom practice. A copy of the interview questions has been included with this letter. We will provide each school with one teacher release day to cover the time teachers are out of the classroom.

### **What else does the research involve?**

The research involves two main types of data collection. In Term 1 we asked teaching staff and some students to complete questionnaires about teaching practices related to the Key Competencies.

In Term 2 when we visit your school we will also be interviewing other staff and possibly people in the wider community your school connects with. We will be conducting a focus group with a small number of Year 6–8 students, and we will be asking teachers to assist with the selection of these students. We may collect some school policies and examples of teacher work or student data, or do informal observations in classrooms. If you have any examples of the work you are doing with students on the Key Competencies could you please bring them with you to the interview. Thank you.

### **Who will benefit from this research?**

The aim of the research is to provide your school with information that will help you to further develop your teaching and learning programmes, and to provide models of good practice that could assist other schools to interpret and action the Key Competencies framework. We believe that the results of this research will be interesting and useful for principals, teachers, policy makers, and the wider community that surrounds schools.

### **How will the research be reported?**

When we visit in Term 2, we will do a presentation summarising the questionnaire data from your school. Later in the year we will give feedback from the case study data we collect. We hope this will assist your school to further develop school teaching and learning programmes. The research results will be formally written up as a report for the Normal Schools and the Ministry of Education. From the findings we also plan to write an article and a conference paper for the Normal Schools conference. We will also report the findings to the series of Normal Schools forums that are part of this research.

### **Ethics and confidentiality**

Any information collected for this project will be confidential to the members of the research team and held in a secure location. You may withdraw from the research at any stage up until the final report phase.

Your school has agreed to be named as part of this research. The names of school staff or students will not appear in any material written as a result of this research. We will send copies of the case study we write to a school representative to check.

We would really appreciate your involvement in this research. If you are willing to participate in this project please complete the attached consent form. We will collect this form when we visit your school. If you have any further questions about this project, please do not hesitate to contact me by phone or email.

Kind regards,



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## **Teacher Consent Form (interview) NZCER study on Key Competencies**

I have read the NZCER Information Sheet and understand what my involvement will be in the research project.

I agree to participate in the research project and provide the information that is asked of me.

*Please print your name clearly.*

Your full name: \_\_\_\_\_

School name: \_\_\_\_\_

Email: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Thank you very much for your participation and help.  
Could you please keep this form. We will collect it when we visit your school.